

**LIBERIA INSTITUTE OF PUBLIC ADMINISTRATION (LIPA)
2016 TRAINING CALENDAR: LONG-TERM PROFESSIONAL DEVELOPMENT COURSES**

S/N	Course	Admission Fee, ID card & Tuition	Hrs./Day	Day	Weeks	Time	2016 Second Training Cycle	
							Entry requirement	Status
							A	Long Term Sessions – Public and Private Sector: The cycle begins April 11, 2016 and ends on June 20, 2016
1a)	Public Procurement Management	320.00	3 hrs.	TTH	8 wks.	05:00 -08:00	First Degree	Open
1b)	Public Procurement Management	320.00	3 hrs.	MW	8 wks.	05:00 -08:00	First Degree	Open
1c)	Public Procurement Management	320.00	3 hrs.	MW	8 wks.	10:00 -01:00	First Degree	Open
2a)	Monitoring & Evaluation	320.00	3 hrs.	TTH	8 wks.	05:00 -08:00	First Degree	Open
2b)	Monitoring & Evaluation	320.00	3 hrs.	MW	8 wks.	10:00 -01:00	First Degree	Open
2c)	Monitoring & Evaluation	320.00	3 hrs.	MW	8 wks.	05:00 -08:00	First Degree	Open
3a)	Project Planning & Management	320.00	3 hrs.	MW	8 wks.	05:00 -08:00	First Degree	Open
3b)	Project Planning & Management	320.00	3 hrs.	TTH	8 wks.	10:00 – 01:00	First Degree	Open
4a)	Internal Audit & Control	320.00	3 hrs.	TTH	8 wks.	05:00 -08:00	First Degree	Open
4b)	Internal Audit & Control	320.00	3 hrs.	MW	8 wks.	05:00 -08:00	First Degree	Open
5	Public Financial Management	320.00	3 hrs.	TTH	8 wks.	10:00 -01:00	First Degree	Open
6	HR & Performance Management	320.00	3 hrs.	MW	8 wks.	05:00 -08:00	First Degree	Open
7	Public Policy Analysis	320.00	3 hrs.	TTH	8 wks.	01:30- 04:30	First Degree	Open
8	Public Sector Management	320.00	3 hrs.	MW	8 wks.	01:30- 04:00	First Degree	Open
9	Banking & Finance	320.00	3 hrs.	TTH	8 wks.	05:00 -08:00	First Degree	Open
	These are advance-level training courses; to be admitted into any, one must have completed the required Certificate-level							
10	Diploma Public Procurement	520.00	3 hrs.	TTH	16 wks.	05:00- 8:00	First Degree	Open
11	Diploma Monitoring & Evaluation	520.00	3 hrs.	MW	16 wks.	05:00- 8:00	First Degree	Open
12	Diploma Human Resource Management	520.00	3 hrs.	TTH	16 wks.	05:00- 8:00	First Degree	Open

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2016 TRAINING CALENDAR: SHORT-TERM COMPETENCY-BASED REGULAR & CUSTOMIZED TRAININGS

B.								
1.	Basic Report Writing	110.00	3 hrs.	M-F	2 wks.	01:30-04:30	Open	One needs not hold a university degree to be admitted into any of the short-term courses. However, a good high education and years of experience count.
2.	Records Management	110.00	3 hrs.	M-F	2 wks.	01:30-04:30	Open	
3.	Work Planning	110.00	3 hrs.	M-F	2 wks.	01:30-04:30	Open	
4.	Performance Management	110.00	3 hrs.	M-F	2 wks.	01:30-04:30	Open	
5.	Customer Service	110.00	3 hrs.	M-F	2 wks.	01:30-04:30	Open	
6.	Public Financial Management Law	110.00	3 hrs.	M-F	2 wks.	01:30-04:30	Open	
7.	Purchasing & Supply Management	110.00	3 hrs.	M-F	2 wks.	01:30-04:30	Open	
8.	Basic Computer & Data Base							

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